

**viaSport Governance Framework
(an internal viaSport document)**

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Introduction

viaSport is a nonprofit registered society governed by a volunteer Board of Directors in accordance with the organization's Bylaws. The Board, via the Chair, assigns the leadership and management of the organization to the CEO who is supported by Staff.

viaSport operates in a complex environment. Through an annual contract, viaSport must align with the Ministry of Tourism, Arts, Culture and Sport, and the overarching priorities of the BC Government to develop and implement strategies and supporting policies that steward the development, promotion, and growth of amateur sport in British Columbia in its widest sense.

Objective

The primary objective of the Framework is to clearly define the governance environment viaSport operates in and is impacted by.

Purpose

The purpose of the Framework is to define the governance principles and structures of viaSport by delegating appropriate levels of authority and responsibility and ensuring accountability of Board and Staff.

Value and Benefits

The desired outcome of the Framework, once fully developed, will:

- Provide a resource to assist the staff and Board of Directors in understanding viaSport's current and future governance structures
- Strengthen sport governance structure knowledge
- Improve sector and government trust and transparency

Governance Structures

The Governance Framework provides the overarching governing structure for viaSport and clarifies the authority of governing documents.

viaSport's Constitution and By-laws	<p>viaSport's Governing Documents that:</p> <ul style="list-style-type: none"> • Defines Organizational Membership; • Outlines Membership obligations and expectations; • Reflects viaSport's strategy, mission, vision, and values; • Clarifies Board of Directors roles and responsibilities • Defines the creation of Committees and Working groups <ul style="list-style-type: none"> ○ Standing Committees are advisory to the Board ○ Operational Committees are advisory to Management
BC Government Contribution Agreement	<p>An annual contract that sets the expectations between the BC Government and viaSport to:</p> <ul style="list-style-type: none"> • Confirm financial contribution requirements and amounts • Outline reporting requirements • Regulates actions and describes steps to follow for a particular outcome <p>identifies the scope of work undertaken</p>
viaSport's Policy Framework and Policies	<p>The Policy Framework is a key component in stewarding the organization and sector within the layers of governance that is supported by policy.</p>

Definitions

Governance	The structures, systems, processes and decision-making authorities in place to direct, manage, control and be accountable. Not a single activity but a systematic approach.
Policy	A standard, or set of standards governing actions and ensuring compliance with the set standards.

Roles and Responsibilities

The CEO owns the Governance Framework and is responsible for:

- Updating the Framework as required and gaining Board approval for same
- Utilizing legal counsel or other experts, as well as seeking input from stakeholders, where required

Administration

This Framework will be managed by the CEO or designate. All amendments and versions will be noted below.

Framework Approval Date	
Framework Reviewed Date	

-End-