



BC Soccer – Board of Directors

Role Description: Director-at-Large

About BC Soccer

Established in 1904, BC Soccer is the largest provincial sports organization (PSO) in BC and the third largest soccer-specific PSO in Canada with over 150,000 participants, consisting of registered players, coaches, referees, administrators and soccer leaders.

As a professional not-for-profit society and a member of Canada Soccer, BC Soccer works to connect communities through soccer, build a better future through soccer, and lead and support a strong soccer culture in British Columbia.

Soccer reaches communities across the province and brings together people of different ages, genders, abilities, backgrounds, cultures, and experiences. BC Soccer seeks to maintain a Board of talented and dedicated Directors whose collective knowledge, skills, competencies, lived experiences and perspectives reflect both the strategic needs of the organization and the diverse communities it serves.

Safe Sport Statement

BC Soccer believes that everyone involved in soccer has the right to participate in a safe, welcoming and inclusive environment, free from abuse, harassment, and discrimination.

The welfare of everyone involved in soccer is a fundamental priority, with responsibility placed on protecting children and other vulnerable participants. Directors are expected to support BC Soccer's commitment to safe sport and uphold all applicable organizational policies and standards.

The Opportunity

Serving on the BC Soccer Board of Directors is an opportunity to help shape the future of one of British Columbia's largest sport organizations and influence the development of soccer across the province.

Directors provide strategic leadership, governance and oversight on behalf of BC Soccer's membership. The Board works collectively to establish strategic direction, oversee organizational performance and risk, steward BC Soccer's resources, establish policy, and support the long-term health and sustainability of the organization.

Directors do not manage BC Soccer's day-to-day operations. The Board appoints and oversees the Chief Executive Officer (CEO), who is responsible for leading the organization operationally and managing BC Soccer staff.



Director-at-large positions are volunteer roles elected by BC Soccer's membership at the Annual General Meeting. Directors are elected for three-year terms and may serve a maximum of three consecutive terms, subject to BC Soccer's Bylaws.

Board and Committee responsibilities require a meaningful commitment of time and energy throughout the year. Candidates should be prepared to participate actively in meetings, committees, onboarding, professional development and other Board activities.

Accountable to: BC Soccer President, Chair of the Board

Individual Directors work within the governance framework established by the BC Societies Act, BC Soccer's Constitution and Bylaws, and applicable Board policies.

Key Relationships:

Directors work collaboratively with:

- fellow members of the BC Soccer Board of Directors;
- the Chief Executive Officer;
- BC Soccer members, including leagues, districts and other member organizations;
- Canada Soccer and other sport-system partners;
- community, government and sector partners; and
- professional advisors and other stakeholders, as appropriate.

Directors should respect the distinction between governance and operations and normally engage with BC Soccer staff through established Board and CEO governance processes.

Responsibilities of a Director:

Directors share collective responsibility for the governance and stewardship of BC Soccer. Each Director is expected to:

1. Strategic Direction and Organizational Stewardship

- Help shape, approve and periodically review BC Soccer's strategic direction, priorities and long-term goals.
- Monitor organizational performance against the Strategic Plan and other Board-approved objectives.
- Bring independent judgment, diverse perspectives and constructive challenges to Board discussions and decisions.
- Consider the long-term interests and sustainability of BC Soccer and soccer throughout British Columbia.



2. Governance and Fiduciary Oversight

- Act honestly and in good faith with a view to the best interests of BC Soccer.
- Exercise the care, diligence and skill expected of a Director under the BC Societies Act.
- Understand and fulfill the Board's fiduciary, legal, and governance responsibilities.
- Review and approve governance policies, major organizational policies, and other matters reserved for the Board.
- Maintain appropriate oversight of BC Soccer's financial health, resources and organizational sustainability.

3. CEO Oversight

- Support the Board in appointing, supporting, and evaluating the Chief Executive Officer.
- Maintain an appropriate distinction between the Board's governance responsibilities and the CEO's responsibility for organizational management and operations.
- Provide strategic guidance and constructive oversight without directing staff or becoming involved in day-to-day operational matters.

4. Risk, Integrity and Accountability

- Oversee significant strategic, financial, operational, and reputational risks facing BC Soccer.
- Support a culture of safe sport, integrity, accountability, and good governance.
- Identify and appropriately disclose actual, potential, or perceived conflicts of interest.
- Maintain confidentiality and comply with BC Soccer's governance policies and protocols.

5. Board and Committee Participation

- Prepare for, attend, and actively participate in Board meetings.
- Serve on Board committees and/or undertake Board liaison responsibilities as assigned.
- Participate in Board orientation, education, evaluation and professional development.
- Contribute constructively to Board discussions, including raising difficult or contentious issues when appropriate.
- Support decisions made by the Board collectively, regardless of individual voting position.

6. Representation and Relationships

- Act as a positive ambassador for BC Soccer and its purpose, vision and values.
- Listen to and understand perspectives from across BC Soccer's membership and broader soccer community while recognizing that Directors govern in the best interests of BC Soccer rather than representing an individual member, region, constituency or stakeholder group.
- Build constructive relationships with fellow Directors, members, partners, and stakeholders.
- Represent BC Soccer externally when authorized or requested by the Board.

What We Are Looking For



There is no single profile of an ideal BC Soccer Director. BC Soccer is seeking qualified individuals who collectively bring the experience, perspectives and capabilities needed to govern a large and complex provincial sport organization.

Strong candidates will demonstrate:

- high ethical standards, integrity and sound judgment;
- an understanding of, or willingness to learn, good governance and the responsibilities of a Director;
- strategic thinking and the ability to distinguish governance from operations;
- strong interpersonal, communication and collaborative decision-making skills;
- an objective, open-minded approach and willingness to respectfully challenge ideas;
- curiosity, adaptability and willingness to learn;
- the ability to consider different perspectives and make decisions in the best interests of BC Soccer as a whole; and
- the time and commitment required to be an engaged and effective Director.

Knowledge, Skills and Experience

BC Soccer values a diverse mix of professional expertise, sector knowledge, lived experience and perspectives across the Board.

Knowledge or experience that may strengthen the Board includes:

- board governance, strategic planning and policy development;
- finance, accounting, audit and financial oversight;
- legal, regulatory and risk management;
- organizational leadership and human resources;
- communications, issues management and stakeholder relations;
- business and organizational development;
- community engagement and relationship management;
- safe sport and participant safety;
- soccer, sport development and the Canadian sport system; and
- knowledge of the diverse communities, regions and participants that make up soccer in British Columbia.

Candidates do not need to possess all these areas of expertise. The objective is to build a Board whose collective capabilities, experiences and perspectives meet BC Soccer's governance and strategic needs.



Independence and Conflict of Interest

Maintaining appropriate independence is an important component of good governance.

In accordance with BC Soccer's Bylaws, a Director may not hold office, serve as a director, or be an employee of a member under the jurisdiction of BC Soccer. A newly elected Director must relinquish any such position within the period prescribed by the Bylaws.

Directors must also disclose and appropriately manage actual, potential and perceived conflicts of interest throughout their term.

Why Join the BC Soccer Board?

Serving as a BC Soccer Director provides an opportunity to:

- **Influence the future of soccer in British Columbia** and help shape the strategic direction of one of the province's largest sport organizations.
- **Make a meaningful community impact** by contributing to a stronger, safer, more accessible and inclusive soccer system.
- **Develop professionally** through experience in governance, strategic planning, financial oversight, organizational leadership and complex decision-making.
- **Build relationships and expand your network** with leaders from across soccer, sport and communities throughout British Columbia.
- **Bring your experience and perspective to the table** while learning from fellow Directors and sector leaders.
- **Experience the personal fulfillment of contributing** your expertise to the future of the game.

Time Commitment and Remuneration

This is a volunteer position requiring a meaningful commitment throughout the year, including Board meetings, committee participation, meeting preparation, onboarding, professional development and other Board responsibilities.

Approved out-of-pocket expenses, including eligible travel, accommodation and meal expenses, are reimbursed in accordance with BC Soccer policies.

Eligibility

Candidates must meet the eligibility requirements established by BC Soccer's Bylaws and applicable legislation, including requirements relating to age, residency, legal eligibility to serve as a Director, sport participation sanctions, and required background screening.

Candidates should review the **2026 BC Soccer Board of Directors – Candidate Information Package** for complete eligibility requirements and additional information about serving on the Board.

Application and Election Process

For the 2026 election, BC Soccer is seeking candidates for two Director-at-Large positions, in addition to the position of President.

Interested candidates should:

1. Review BC Soccer's Strategic Plan, Bylaws, key policies and Candidate Information Package.
2. Contact the Chair of the Nominations Committee with their intent to apply or any questions regarding the process.
3. Complete the Candidate Application Form.
4. Participate in the candidate process established by the Nominations Committee, including preparation for the All Candidates Meeting and candidate introduction materials.

Applications must be submitted by September 8, 2026.

Questions regarding the nominations process may be directed to:

Chair, Nominations Committee

Nominations@bcsoccer.net

250-507-1711